CAGE CODE: 78F25
SIC/UNSPSC CODES: 2531, 2599, 2522
NIGP CODES: 423490; 339999; 454113; 337127; 337211; 337214
NAICS CODES: 42, 500, 125, 425, 615, 785, 832, 880

CONTACT INFORMATION

For Sales
Bretford Manufacturing, Inc. 1-800-521-9614 ext. 1009

For Customer Service
Demco Interiors 1-800-462-8709 ext. 337214
Inside Sales 1-800-558-9068 ext. 337211
Contracts 1-800-558-9068 ext. 337214

For General Information
Ordering 1-800-356-1200 ext. 1009
Accounting 1-800-752-7614 ext. 1009
Customer Service 1-800-962-4463 ext. 1009

For Technical Support
ACCO Brands 1-847-484-4229
Bayscan Technologies 1-877-229-7226
Community Seating 1-800-622-5661

FEDERAL ID# 39-1311089
DUNS 00-6552483

Accurate as of 1/18/2009

Corporation

Demco Inc.

Trademarks

ACCO Brands
Bayscan Technologies
Community Seating
Bretford Manufacturing, Inc.

Supplies

supplies used in schools and libraries. An annual full-line

catalog is published annually and is available in January.

Demco Inc. has been in business under the current ownership since
October 1978; we have been serving schools and

libraries since 1905.

Insider Sales Department Contact Information

Deb Merfield (FL, MA, NH, NY, SC, VT) 1-800-462-8709, ext. 7426
Emily Wagner (CT, DC, DE, MD, ME, NI, RI, VA) 1-800-462-8709, ext. 7252
Pat Croombie (IN, KY, MI, MS, OH, PA, SD) 1-800-462-8709, ext. 7221
Cheryl Stedman (AR, KS, LA, MO, ND, NE, OK, WI) 1-800-462-8709, ext. 7188
Alli Staryr (HI, IA, IL, MN, NC, WV) 1-800-462-8709, ext. 2396
Kim Satterlee (AK, AZ, CO, ID, MT, NM, NV, OR, UT, WA, WY) 1-800-462-8709, ext. 7407
Linda Buchholz (AL, GA, TN, TX) 1-800-462-8709, ext. 7247
Lisa Heinen (CA) 1-800-462-8709, ext. 7186

Contract Department Contact Information

Eastern Region: Kristopher Snow 1-866-558-9068 ext. 7228
Western Region: Amy Terbilcox 1-866-558-9068 ext. 7423

Payment Terms: Net 30 days

Warehouse Space: 150,000 Sq Ft
Office Space: 42,500 Sq Ft
Request for Taxpayer Identification Number and Certification

> Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
   DEMCO INC.

2. Business name/disregarded entity name, if different from above

3. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.
   - Individual/sole proprietor or single-member LLC
   - Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership)
   - Partnership
   - Trust/estate

   Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded by the owner unless the owner of the LLC is another LLC that is not disregarded by the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 2): Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5. Address (number, street, and apt. or suite no.) See instructions.
   4810 FOREST RUN ROAD
   MADISON, WI 53704

6. City, state, and ZIP code

7. List account number(s) here (optional)

Part I 
Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Social security number

or

Employer identification number

3 9 1 3 1 1 0 8 9

Part II 
Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person

Date 11/19/19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requestor) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1088 (home mortgage interest), 1088-E (student loan interest), 1088-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.